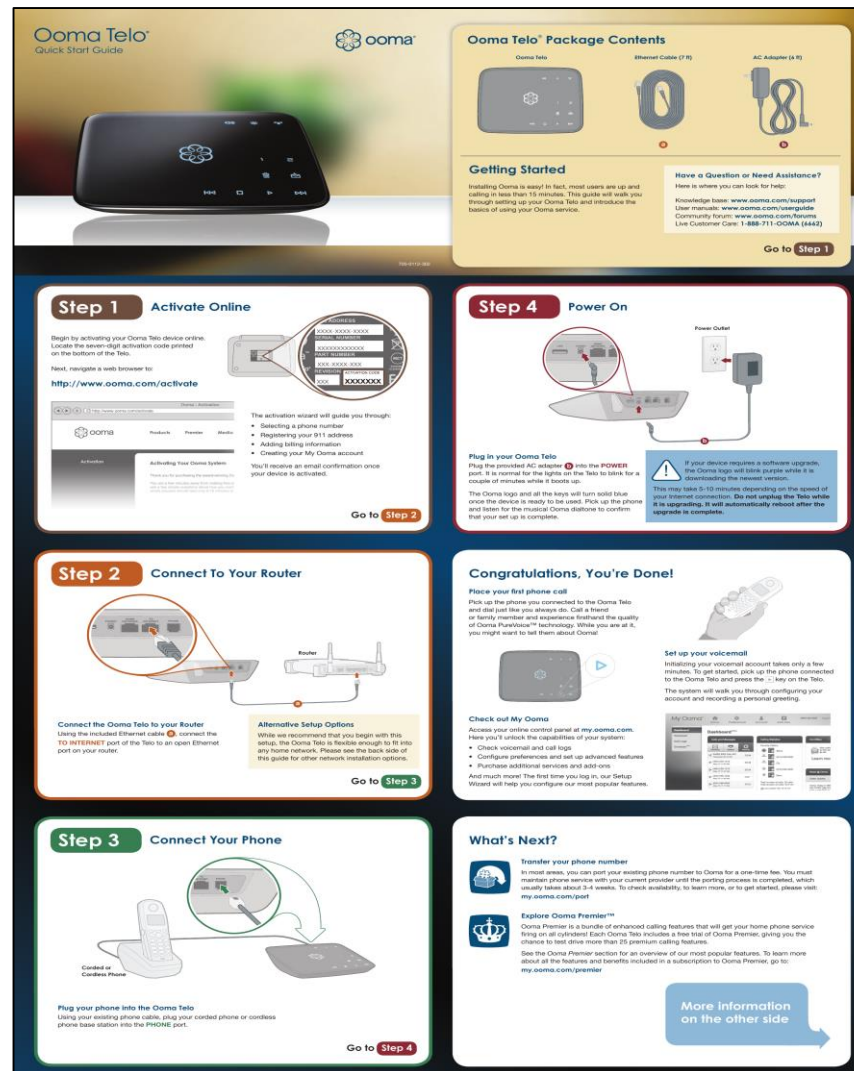




# Getting Started

## What you will need to get started:

- Quick Start Guide
- Ethernet Cable
- Telephone



**Ooma Telo® Quick Start Guide**

**Ooma Telo® Package Contents**

Ooma Telo, Ethernet Cable (7 ft), AC Adapter (6 ft)

**Getting Started**

Installing Ooma is easy! In fact, most users are up and calling in less than 15 minutes. This guide will walk you through setting up your Ooma Telo and introduce the basics of using your Ooma service.

**Have a Question or Need Assistance?**

Here is where you can look for help:

- Knowledge base: [www.ooma.com/support](http://www.ooma.com/support)
- User manuals: [www.ooma.com/userguide](http://www.ooma.com/userguide)
- Community forum: [www.ooma.com/forums](http://www.ooma.com/forums)
- Live Customer Care: 1-888-711-OOMA (4442)

**Go to Step 1**

**Step 1 Activate Online**

Begin by activating your Ooma Telo device online. Locate the seven-digit activation code printed on the bottom of the Telo.

Next, navigate a web browser to: <http://www.ooma.com/activate>

The activation wizard will guide you through:

- Selecting a phone number
- Registering your 911 address
- Adding billing information
- Creating your My Ooma account

You'll receive an email confirmation once your device is activated.

**Go to Step 2**

**Step 2 Connect To Your Router**

Plug the Ooma Telo into the back of your router using the included Ethernet cable. Connect the Telo to an open Ethernet port on your router.

**Alternative Setup Options**

While we recommend that you begin with this setup, the Ooma Telo is flexible enough to fit into any home network. Please see the back side of this guide for other network installation options.

**Go to Step 3**

**Step 3 Connect Your Phone**

Plug your phone into the Ooma Telo using your existing phone cable. Plug your corded phone or cordless phone base station into the PHONE port.

**Go to Step 4**

**Step 4 Power On**

Plug in your Ooma Telo into the provided AC adapter. Plug the AC adapter into the POWER port. It is normal for the lights on the Telo to blink for a couple of minutes while it boots up.

Plug the provided AC adapter into the POWER port. It is normal for the lights on the Telo to blink for a couple of minutes while it boots up.

The Ooma logo and all the keys will turn solid blue once the device is ready to be used. Pick up the phone and listen for the musical Ooma dialtone to confirm that your set-up is complete.

**Congratulations, You're Done!**

**Place your first phone call**

Pick up the phone you connected to the Ooma Telo and dial just like you always do. Call a friend or family member and experience the quality of Ooma PureVoice™ technology. While you are at it, you might want to tell them about Ooma!

**Set up your voicemail**

Initializing your voicemail account takes only a few minutes. To get started, pick up the phone connected to the Ooma Telo and press the \* key on the Telo. The system will walk you through configuring your account and recording a personal greeting.

**Check out My Ooma**

Access your online control panel at [my.ooma.com](http://my.ooma.com). Here you'll unlock the capabilities of your system:

- Check voicemail and call logs
- Configure preferences and set up advanced features
- Purchase additional services and add-ons

And much more! The first time you log in, our Setup Wizard will help you configure our most popular features.

**What's Next?**

**Transfer your phone number**

In most areas, you can port your existing phone number to Ooma for a one-time fee. You must maintain phone service with your current provider until the porting process is completed, which usually takes about 3-4 weeks. To check availability, to learn more, or to get started please visit: [my.ooma.com/port](http://my.ooma.com/port)

**Explore Ooma Premier™**

Ooma Premier is a bundle of enhanced calling features that will get your home phone service firing on all cylinders! Each Ooma Telo includes a free trial of Ooma Premier, giving you the chance to test drive more than 25 premium calling features.

See the Ooma Premier section for an overview of our most popular features. To learn more about all the features and benefits included in a subscription to Ooma Premier, go to: [my.ooma.com/premier](http://my.ooma.com/premier)

**More information on the other side**

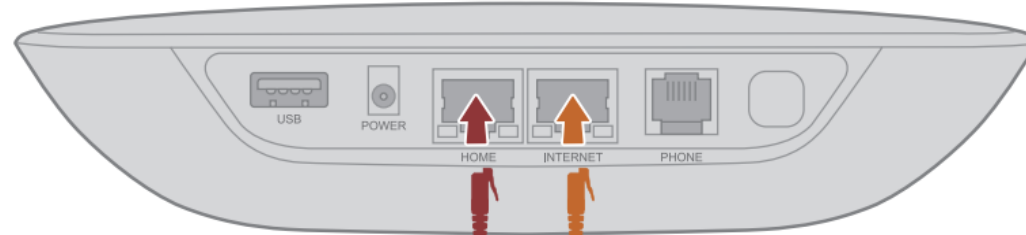


# Setup Option 1 (with wireless router)

Wireless Router



Ooma Telo



GoNetspeed ONT

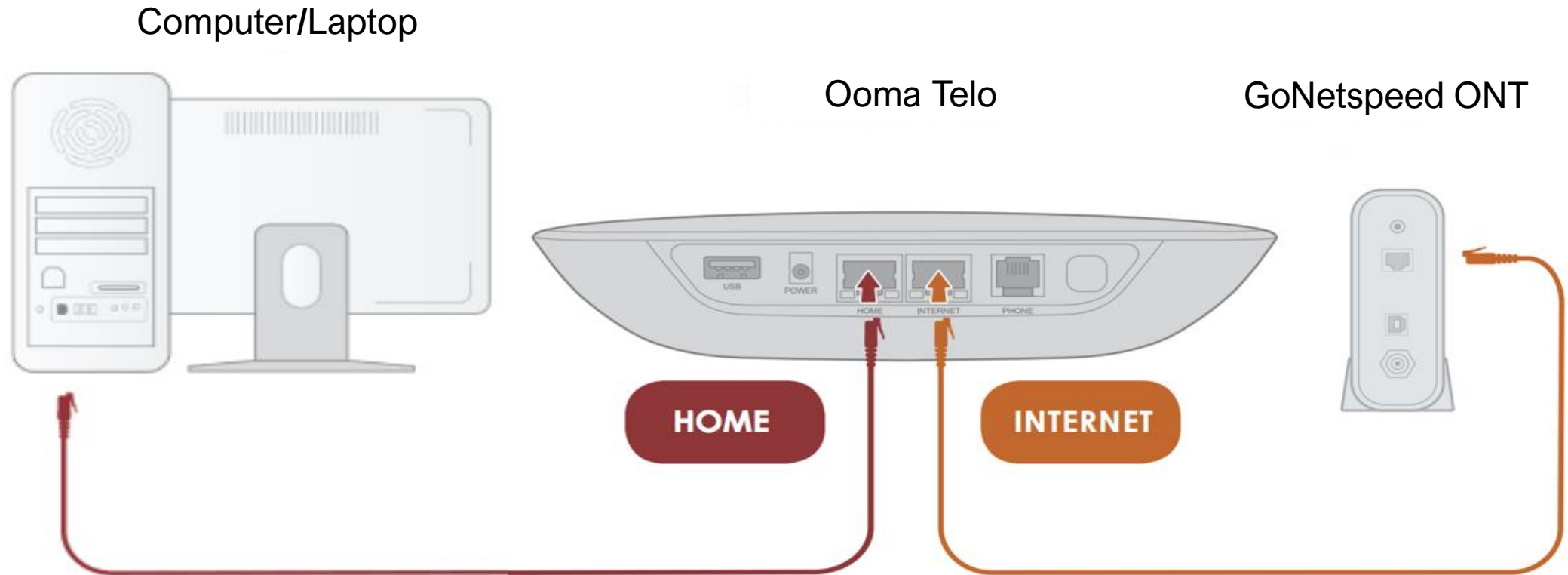


HOME

INTERNET



# Setup Option 2 (without wireless router)



# Ooma Support

For account activation, troubleshooting, FAQs, manuals and video tutorials, please visit the link below.

<https://support.ooma.com/home/>